



**Finance and Administration Committee of the Whole
Record of Proceeding
October 22, 2018**

The Finance and Administration Committee of the Whole met on October 22, 2018. Those in attendance included: Chairperson Barbara McGuinness, Ward I; Council Committee Member Ben Keathley, Ward II; Council Committee Member Michael Moore, Ward III; Council Committee Member Tom DeCampi, Ward IV; City Administrator Mike Geisel; and Finance Director Chris DesPlanques. Those also in attendance included: Mayor Bob Nation; Councilmember Barry Flachsbart, Ward I; Councilmember Mary Ann Mastorakos, Ward II; Councilmember Dan Hurt, Ward III; Councilmember Michelle Ohley, Ward IV; Information Technology Director Matt Haug; Director of Public Works/City Engineer Jim Eckrich; Director of Planning and Development Services Justin Wyse; Director of Parks, Recreation & Arts Thomas McCarthy; Police Chief Ray Johnson; Captain Chery Funkhouser; Captain Mike Thompson; Assistant Finance Director John Hughes; and Deputy City Clerk Amanda Miller.

Chairperson Barbara McGuinness called the meeting to order at 5:30 p.m.

Approval of Minutes

Chairperson McGuinness asked if there were any comments or changes to the October 8, 2018 Finance & Administration Committee of the Whole Minutes. Hearing none, Councilmember Moore made a motion, seconded by Councilmember Keathley, to approve the October 8, 2018 Finance & Administration Committee of the Whole minutes. A voice vote was taken with an affirmative result and the motion was declared passed.

City Administrator Evaluation

Councilmember Moore, Chair of the ‘Subcommittee for Review and Evaluation of the City Administrator’, informed Council and Department Heads that he had been working with the IT Department to create an on-line process and requested that the evaluation form for the City Administrator be completed and returned by October 31, 2018.

Budget Workshop

Finance Director Chris DesPlanques and City Administrator Mike Geisel presented a review of the City’s four major funds (Capital Improvement Sales Tax Fund, Parks Sales Tax Fund, Public Safety Fund, and General Fund) to the Committee of the Whole.

City Administrator Mike Geisel presented proposed additional permanent one-time cuts to the budget totaling \$243,620. He advised that most of these could not be repeated in future years, as

they represented one-time opportunities for savings due to accumulated purchase orders, alternative revenue sources, or other temporary circumstance. The reductions included \$78,600 from General Fund operations, \$100,000 from General Fund – Fund Reserve, \$17,000 from Public Health & Safety Fund and \$48,000 from Parks Fund. One of the specific decisions involved whether or not to fund a contractual deer census for 2019. Mr. Geisel reminded Council that Erin Schenk from the Missouri Department of Conservation had indicated that City Staff could be trained to perform a census in-house. The Council confirmed that they preferred to conduct a second deer census, but would prefer to do so with in-house personnel. Councilmember Ohley made a motion, seconded by Councilmember Moore, to approve the total proposed cuts in the total amount of \$243,620 from the draft proposed budget. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

Discussion ensued on the deer population and potential strategies. After much conversation, it was decided to take this subject back to the Public Health and Safety Committee for further review.

Merit Increase

Councilmember Flachsbart made a motion to approve the 2019 FOP contracted merit increases of \$82,950.42, seconded by Councilmember Keathley. A voice vote was taken with a unanimous affirmative result and the motion was declared passed.

Councilmember Flachsbart made a motion to approve the 2019 NON-FOP merit increase of 2.5%, resulting in a 2019 NON-FOP merit pool of \$94,004, or a fully loaded 2019 budget impact of \$108,716, seconded by Councilmember Hurt. Councilmember McGuinness proposed an amendment to that motion, to set the 2019 NON-FOP raises at 2.0%, seconded by Councilmember DeCampi. A voice vote was taken on the amendment with a negative result (1, 7) with Councilmember McGuinness Voting in the affirmative and the motion to amend was declared failed. A voice vote was taken on the original motion with an affirmative result (7,1) with Councilmember McGuinness voting in the opposition and the motion to approve the 2019 NON-FOP merit increase of 2.5% resulting in a 2019 NON-FOP merit pool of \$94,004, or a fully loaded 2019 budget impact of \$108,716 was declared passed, .

Elementary School Resource Officer (ESRO)

Councilmember Hurt made a motion, seconded by Councilmember Ohley to add one more ESRO to the 2019 budget. A voice vote was taken resulting in a tie (4-4) Councilmembers DeCampi, Mastorakos, Keathley and McGuinness voting in the negative and the motion was declared failed.

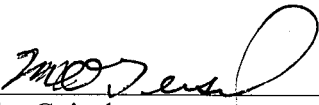
[Councilmember Ohley left the meeting at 6:53p.m.]

[Mayor Nation left the meeting at 6:59p.m.]

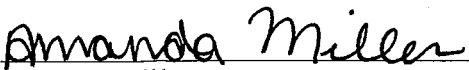
Adjournment

The meeting was adjourned at 7:16 p.m.

Respectfully submitted:



Mike Geisel
City Administrator



Amanda Miller
Deputy City Clerk

APPROVED: 11/19/18